

# Architecture & Design Scotland

Ailtearachd is Dealbhadh na h-Alba

## ARCHITECTURE & DESIGN SCOTLAND

### MINUTES OF BOARD MEETING

V&A, 1 Riverside Esplanade, Dundee

10:00 am on Wednesday 13 October 2021

**Present:** Ann Allen (AA) Chair, Daisy Narayanan (DN), Kirsty Macari (KM), Graham Hill (GH), Sue Evans (SE)

**Staff:** Jim MacDonald, (JMD, CEO), Anja Ekelof (AE), Andrea Hepburn (AH - Minutes), Morag Bain (MB)(Tour of What If)

**Guests:** Tim Allan (TA, Chair V&A), Leonie Bell (LB, Director V&A) Jo Mawdsley (JM, Head of Learning V&A)

**Apologies:** Alistair Scott, Angela Bonney, Bruce Ross, Caroline Parkinson, Lynn Wilson, Ian Gilzean (PAD)

The meeting was preceded by MB giving Board Members a Tour of the "What If .." exhibition which was well received.

### A&DS Meeting with V&A

The Board were joined by TA, LB & JM of the V&A and round table introductions were made. JMD made a presentation on A&DS's work and TA advised that the V&A were delighted to be hosting the What If exhibition. LB made a presentation on the history of Dundee and the V&A, the 30 year Dundee Waterfront regeneration programme along with how they have adapted since re-opening and their plans for the next few years.

V&A's draft policies for the next five years have many similarities to A&DS's Strategy – they aim to inspire and empower through design and be a design champion for Scotland. "What If ..." is the first architecture exhibition they have hosted which enabled the Dundee Project – this was particularly beneficial as they have struggled with local audiences with their community outreach work.

Discussion took place on the opportunities to work together and explore future opportunities. Both organisations use a common language which puts us in a good place to work collaboratively and explore opportunities particularly with communities.

## **A&DS Board Meeting**

### **1. WELCOME, APOLOGIES & DECLARATIONS OF INTEREST**

The Chair welcomed the Board to the first face to face meeting in over a year and a half. Apologies were received from Alistair Scott, Angela Bonney, Bruce Ross, Caroline Parkinson, Lynn Wilson and Ian Gilzean. There were no declarations of interest.

### **2. PREVIOUS MINUTES AND MATTERS ARISING**

The previous Minutes were APPROVED as an accurate record subject to the following minor amendments:

Under Accommodation Update replace “update on desk space” to “uptake on desk space”.

Under Other Matters “Homes for Scotland” should be “Scottish Homes Awards”.

#### **Matters Arising**

There were no matters arising

### **3. CORPORATE STRATEGY/CORPORATE PLAN OUTCOMES REPORTING**

JMD reported that the paper outlined the approach we are adopting to reporting on our outcomes. The measures are proportionate and fit for the purpose and doable although there will be challenges in resourcing this – we can't resource it to a level we would like but internal audit can assist with our processes. The report reflects the move to outcomes based reporting – Audit Committee will see this every quarter and the Board every six months. Some aspects of the implementation need to be better but an outcome based approach is necessary and an important part of our Strategy.

AA advised that is important that we develop an outcome based approach particularly if we are working in partnerships. We need to be confident about what we are saying - we can't give the level of assurances others can give but we have to move to this way of measuring and every project needs to have the capacity to measure outcomes.

The Board felt the report was exemplary and well written. We can use the information we gather positively and the intelligence gathered to shift focus. GH advised that it's all about processes and we need to think about how things will be done - AA advised on using GH as a sounding board to ensure we don't miss opportunities to make things simpler.

JMD advised we will not fall into the trap of pointing everything out as a success – it's early days but there is a firm basis for doing this and we will use this as the way forward.

The paper was NOTED and was complimented on the quality of the content – AA asked for this to be fed back to EB.

#### **4. STAKEHOLDER WORKSHOP**

AE updated the Board with a Miro board printout of stakeholders and advised that the new Home Teams way of working means we are more focused around working with stakeholders. The group were split into two to discuss which stakeholders we should bring on board to help with specific outcomes; are we engaging with those we need/who should we add; and to identify new stakeholders and crossover between the groups.

Both groups had a lively discussion and fed back thoughts to AE. AE will email the Miro board round Board Members - this could also link into the shadow board – and further discussion will take place at a later meeting.

AE also reminded Board Members to complete the Events Feedback Form as this is a means of keeping track of who we are engaging with.

**Action 1 : AE to email the Stakeholder Miro board round the Board.**

#### **5. SHADOW BOARD**

AA advised she will circulate a document on this post meeting for feedback to enable discussion to take place at the November meeting.

#### **6. ANY OTHER BUSINESS**

Date of Next Meeting

Thursday 18 November 2021.

The meeting closed at 3.00 pm.

Signed:   
**Ann Allen, Chair**

Date: 16 December 2021